

# KOSCIUSKO HOME CARE & HOSPICE, INC.

## JOB DESCRIPTION

**JOB TITLE:** Speech/Language Pathologist

**FLSA STATUS:** Exempt

**REPORTING RELATIONSHIP:** Reports to Home Care Manager

**GENERAL SUMMARY:** Professional person who directs, evaluates, and provides a medical plan of treatment (speech therapy) to patients as approved by the physician. Provides advisory services to the staff.

### **ESSENTIAL FUNCTIONS:**

1. Receives referral from physician and/or nurse. Obtains all necessary information regarding the patient's history, illness, prognosis and contra-indications from the medical records and staff.
2. Evaluates each patient to determine initial problems, assets, treatment goals and what further informal and/or standardized evaluation is warranted.
3. Identifies short and long term goals. Formulates and implements treatment program in accordance with goals.
4. Guides and instructs the patient/caregiver in speech therapy program, the use of assistive devices, and facilitates acquisition of such devices.
5. Evaluates patient's response to treatment, measures their progress and revises treatment program as indicated, reporting progress and revisions to appropriate staff members.
6. Records and reports to the physician the patient's reaction to the therapy program or any changes in the patient's condition.
7. Initiates and maintains necessary written documentation of patient evaluation, progress, diagnostic/prognostic testing, discharge planning, final report, etc., at indicated intervals.
8. Maintains a daily record of activities and treatment; fills out appropriate agency forms.
9. Performs other duties as required or assigned.

**JOB QUALIFICATIONS:**

Education:

Must be a graduate of a Master's program in Speech Pathology.

Experience:

One year of Speech Therapy experience required. Prior in-home experience preferred.

Licensure Required:

Indiana license to practice Speech Language Pathology (SLP).

Other:

Excellent verbal and written communication skills.

Demonstrate knowledge and skills necessary to provide care appropriate to the age of the patient (infant, adolescent, adult or aged) served on assigned team.

Knowledge of Home Care and Hospice philosophy, regulations, policies and procedures.

Must be able to lift and carry to effectively perform job functions.

Must have reliable transportation and be able to travel to patients' residences.

**WORKING CONDITIONS:**

Potential exposure to hazardous conditions from patient contact, (contagious viruses, bacteria, etc.).

**APPROVALS:**

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Date

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.